



Processing / Services Program ACORD Supplement

(Required for all OnePac policies written in the Services/Processing Program – Submit with ACORD 125, 126 & 140)
(If any information varies by building or premises, please use the "Notes" section to provide details)

Applicant's Name:

Agency Name:

General Eligibility Questions – All Applicants

Is the applicant in full compliance with all life safety requirements and applicable building ordinances and laws?	☐ Yes ☐ No
If applicant stores any chemicals, explosives, flammables, fuels or solvents, are they stored in approved containers?	☐ Yes ☐ No
Is security provided at any building? If yes, check all that apply:	☐ Yes ☐ No
Security Guard ☐ Guard Dog ☐ Other ☐ (describe type in "Notes" section)	

General Underwriting Information – All Applicants

Does applicant own premises or conduct operations not described in this application? If yes, give details in "Notes" section.	☐ Yes ☐ No
Has the applicant been convicted of arson or any other crime in the past five years? If yes, give details in "Notes" section.	☐ Yes ☐ No
Is any building located less than one mile from the coast (ocean, gulf or bay)?	☐ Yes ☐ No
Has the applicant ever been fined by any federal, state or local governmental agency or entity related to any past or current business operations?	☐ Yes ☐ No

Eligibility Questions – All Servicing/Processing Classifications

Do any buildings contain any of the following occupancies: bars, lounges, taverns; electroplating; welding; woodworking operations?	☐ Yes ☐ No
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Underwriting Information – All Servicing/Processing Classifications

Is this business conducted from an owned condominium unit?	☐ Yes ☐ No
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Underwriting Information – Specific Servicing/Processing Classifications

Locksmiths – Are the applicant's employees bonded? ☐ Yes ☐ No Does the applicant design or install building security systems? ☐ Yes ☐ No
Pet Training – Does the applicant provide obedience/house breaking training and/or specialized training such as attack/guard dogs, police work, sight or hearing impaired guide assistance? ☐ Yes ☐ No
Theaters—NOC (Not for Profit) – Does the applicant rent facilities to outside organizations? ☐ Yes ☐ No If yes, does the applicant obtain Hold Harmless Agreements and Certificates of Insurance? ☐ Yes ☐ No
Veterinarians – Does the applicant operate a humane society, animal shelter and/or animal research laboratory? ☐ Yes ☐ No Does the applicant specialize in race or show animals, attack or patrol dogs, zoo and/or other unusually valuable exotic animals? ☐ Yes ☐ No
Barber Shops; Beauty Parlors and Hair Styling Salons – Are services provided in the applicant's private residence? ☐ Yes ☐ No Are all barbers/cosmetologists licensed as required by state law? ☐ Yes ☐ No
Beauty Parlors and Hair Styling Salons – Does the applicant perform hair transplants or implants, chemical skin peeling or pedicures; and/or offer tanning booths or diet reducing programs? ☐ Yes ☐ No
Carpet, Rug or Upholstery Cleaning—Shop Only – Does the applicant loan or rent cleaning equipment to customers? ☐ Yes ☐ No
Laundries—Coin Operated—Attended; laundries—Coin Operated—Unattended – Are telephones available and emergency numbers posted in a visible location? ☐ Yes ☐ No
Laundry and Dry Cleaners; Laundry and Dry Cleaning—Receiving Stations – Does the applicant store high value items such as furs? ☐ Yes ☐ No
Lawn Care Services – Does the applicant apply chemicals, pesticides or fertilizers? ☐ Yes ☐ No Does the applicant's operations include snow removal? ☐ Yes ☐ No

Location Information (the following information is required for each building)

Is applicant the sole building occupant? ☐ Yes ☐ No	Is applicant a member of a franchise group? ☐ Yes ☐ No
Is business in an enclosed shopping mall? ☐ Yes ☐ No	Is business closed more than 60 consecutive days each year? ☐ Yes ☐ No
Is there a restaurant or cooking operation in the building? ☐ Yes ☐ No	Building Condition: ☐ Excellent ☐ Good ☐ Average ☐ Poor ☐ Very Poor
Quality of Construction: ☐ Average (standard) ☐ Economy ☐ Superior	Basement of Building is: ☐ Finished ☐ Unfinished ☐ No Basement

Optional Policy Level Coverages

☐ Barbers Professional Liability – Number of Full Time Barbers: _____; Number of Part Time Barbers: _____
☐ Beauticians Professional Liability – Number of Full Time Beauticians: _____; Number of Part Time Beauticians: _____
☐ Extended Broad Form Property Damage Liability – Limit: ☐ \$50,000 ☐ \$100,000 ☐ \$300,000 ☐ \$500,000
☐ Funeral Directors Professional Liability – Annual Number of Bodies prepared for burial or cremation: _____
☐ Printers Errors and Omissions
☐ Veterinarians Professional Liability – Number of Full Time Veterinarians: _____; Number of Part Time Veterinarians: _____

Optional Coverages by Building

☐ Animal Coverage – ☒ Each Animal Limit: \$2,000 ; Aggregate Limit: ☐ \$10,000 ☐ \$20,000 ☐ \$35,000 ☐ \$50,000

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