Office Program ACORD Supplement

(Required for all OnePac policies written in the Office Program – Submit with ACORD 125, 126 & 140)
(If any information varies by building or premises, please use the "Notes" section to provide details)

Applicant's Name:	Agency Name:

General Eligibility Questions – All Applicants

Is the applicant in full compliance with all life safety requirements and applicable building ordinances and laws?	☐ Yes ☐ No
Are there any buildings containing a habitational unit? If yes,	☐ Yes ☐ No
do all such units have hard wired smoke detectors?	☐ Yes ☐ No
Is security provided at any building? If yes, check all that apply: Security Guard ☐ Guard Dog ☐ Other ☐ (describe type in "Notes" section)	☐ Yes ☐ No

General Underwriting Information – All Applicants

Does applicant own premises or conduct operations not described in this application? If yes, give details in "Notes" section.	☐ Yes ☐ No
Is any building located less than one mile from the coast (ocean, gulf or bay)?	☐ Yes ☐ No
Has the applicant ever been fined by any federal, state or local governmental agency or entity related to any past or current business operations?	☐ Yes ☐ No

Eligibility Questions – Specific Office Classes

Advertising Agencies; Employment Agencies; Lawyers Offices; Medical Offices - Is applicant a non-profit organization?	☐ Yes ☐ No

Underwriting Information – Specific Office Classes

Employment Agencies; Engineers or Architects; Real Estate Sales (Commercial and Residential) - Do more than 25% of the employees work off-site?	☐ Yes ☐ No
Accounting, Auditing and Bookkeeping; Advertising Agencies; Chiropractors; Dentists and Dental Surgeons; Employment Agencies; Engineers or Architects; Insurance Agents; Lawyers Office; Optometrists; Physicians, Surgeons and Osteopaths; Physiotherapists; Psychologists and Psychiatrists; Real Estate Sales (Residential and Commercial) - Does the applicant carry Professional Liability or Errors and Omissions Insurance? ☐ Yes ☐ No If yes, is the expiration date equal to or greater than this policy's proposed effective date? ☐ Yes ☐ No (Note: Please provide liability limit information to the agent.)	
Chiropodists; Dentists and Dental Surgeons; Engineers or Architects; Optometrists; Physicians, Surgeons and Osteopaths; Physiotherapists - are all EDP equipment, machinery, business contents and stock easily replaced for business continuity?	☐ Yes ☐ No

Location Information (the following information is required for each building)

Is applicant the sole building occupant? ☐ Yes ☐ No	Is applicant a member of a franchise group? ☐ Yes ☐ No
Is business in an enclosed shopping mall? ☐ Yes ☐ No	Is business closed more than 60 consecutive days each year? ☐ Yes ☐ No
Is there a restaurant or cooking operation in the building? ☐ Yes ☐ No	Building Condition: ☐ Excellent ☐ Good ☐ ***Average*** ☐ Poor ☐ Very Poor
Quality of Construction: ☐ ***Average*** (standard) ☐ Economy ☐ Superior	Basement of Building is: ☐ Finished ☐ Unfinished ☐ No Basement

NOTES: