## Manufacturing Supplemental Application

**Named Insured:**

**Agent Name and Phone:**

**Effective Date:**

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1. **Is there an automatic sprinkler system?**
   - Yes (if yes please answer questions (a)-(h))
   - No (if no please skip to question 2.)

   (a) If yes, _____% of the building is sprinklered?
   (b) If less than 100% of the building is sprinklered, what portion is sprinklered?

   (c) Age of sprinkler system:
   (d) Type of sprinkler system: [ ] Wet [ ] Dry [ ] Other (Describe)
   (e) Was sprinkler installed for present occupancy? [ ] Unknown [ ] Yes [ ] No
   (f) Name of company contracted to perform sprinkler system inspection, testing and maintenance.

   (g) How often is the sprinkler system maintenance and inspection performed?
   - Monthly
   - Quarterly
   - Semi Annually
   - Annually

   (h) Are sprinkler alarms installed? [ ] Yes [ ] No

2. **What types of alarms protect the premises? (check all applicable)**
   - [ ] Local
   - [ ] Central Station (constantly monitored)
   - [ ] Smoke Detection
   - [ ] Heat Detection
   - [ ] Motion Detection
   - [ ] Burglar
   - [ ] Other (Describe)

3. **How is dust controlled in dust producing operations? (Check all that apply)**
   - [ ] Dust Collection System
   - [ ] General Housekeeping
   - [ ] Non-Dust Producing Operation

4. **What type of housekeeping program is in place?**
   - [ ] Formal Written
   - [ ] Informal
   - [ ] As Needed

5. **Do you use flammable liquids, or other materials that require special storage practices?**
   - [ ] Yes [ ] No

   (a) Quantities stored on Premises

   (b) How are they stored?
   - [ ] UL Listed
   - [ ] Storage Cabinet
   - [ ] A Separate Storage Room Designed for Flammable Liquids
   - [ ] No Special Storage Requirements Apply
   - [ ] Other, please describe:

6. **For storage of raw materials, finished stock, and packaging materials:**
   - (a) Give total square feet for storage ______ square feet
   - (b) Does the height of storage exceed 12 feet? If yes, please describe: ________
   - (c) If the storage exceeds 12 feet, are the storage racks equipped with in-rack sprinklers? [ ] Yes [ ] No
   - (d) Are the shelving racks: [ ] Solid [ ] Open

7. **Do you have spray booths or dip tanks?**
   - [ ] Yes [ ] No

   If yes, please describe the protection:

8. **Are your products designed, tested, labeled and manufactured to meet or exceed all applicable government and industry standards?**
   - [ ] N/A
   - [ ] Yes
   - [ ] No

9. **What type of business continuance plan is in place?**
   - [ ] Formal
   - [ ] Informal
   - [ ] No Plan is Needed

10. **Are Certificates of Insurance obtained from major/critical suppliers, contractors, or subcontractors?**
    - [ ] Yes
    - [ ] No

11. **If you do not design your product, do you require certificates evidencing design or architects and engineers errors & omissions insurance?**
    - [ ] Yes
    - [ ] No

12. **Is Vendors coverage obtained from major/critical suppliers (finished product manufactured by others)?**
    - [ ] Yes
    - [ ] No
13. Does your company perform any delivery, installation, service or repair of products? If yes, please describe: □ N/A □ Yes □ No

14. Does your company: (Check all that apply)
- Design its Own Products
- Design for Others
- Manufacture to Customer Specs
- Consult Customers on Products Design
- Require sign off on Design work for others

15. Do you directly import any products including component parts? If yes, please explain: □ N/A □ Yes □ No

16. Are you participating in the research and development of any new product or planning any new products for sale in the next 12 months? If yes, please explain: □ Yes □ No

17. Has any product been self-insured, uninsured, or excluded from any previous coverage? If yes, please explain: □ Yes □ No

18. Do you ever service, repair, or rebuild products which you did not manufacture? □ Yes □ No

19. Do others manufacture, assemble, package, or install products under your name or label (including any foreign-made products)? If yes, please explain: □ Yes □ No

20. Do you manufacture, assemble, package, or install products for others under your name or label? □ Yes □ No

21. Have you discontinued or are you considering discontinuing any products(s)? If yes:
   (a) Did the discontinued products meet the industry standards that were in effect at the time of manufacture? □ Yes □ No
   (b) Please describe product(s) and list reason(s) for discontinuance?

   
   
   
   
   

   

22. Do you have a specific program to withdraw known or suspected defective products from the market? □ Yes □ No

23. Have any of your products been subject to a voluntary recall? If yes, please explain: □ Yes □ No

24. Are written quality control records and testing procedures followed?
   (a) How long are quality control and testing records kept? □ Yes □ No
   (b) Are you required to file the test results with any regulatory body? □ Yes □ No
   (c) Are records kept of when each product was manufactured? □ Yes □ No
   (d) Do you keep records of the date each product was sold and to whom? □ Yes □ No
   (e) Are raw materials or component parts which go into your products recorded? □ Yes □ No
   (f) Are changes in designs, advertisements and sale brochures recorded? □ Yes □ No

25. Are any quality control checks being performed on your products by your end customers? □ Yes □ No

26. Can you distinguish your product from those of competitors? If yes, how: □ Yes □ No

27. Are all instructions, operating manuals, advertisements and warranties periodically reviewed by legal counsel? □ Yes □ No

28. Do you have a website?
   If yes, please provide URL: ________________________________
   (a) Percentage of sales from the internet or e-commerce? ________ %
29. Please provide the following information regarding all products manufactured:

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<thead>
<tr>
<th>Product Manufactured</th>
<th>Application</th>
<th>Annual Number of Units</th>
<th>Annual Sales</th>
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Additional Comments: